

(Ref: Director ate letter no. 10-2/2008-Inspn dated February, 2008)  
 Statement of Inspection for the Quarter ending .....  
 Name of the Circle/Region: .....

Note: B/F from previous quarter in Col. 2 & 6 for the 1<sup>st</sup> Quarter of a Year should always be 'Nil'.

Designation of Inspecting Officer	INSPECTIONS					INSPECTION REPORTS				
	1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
	No. allotted for the Quarter	B/F from previous Quarter*	Total for the Quarter	No. fully completed	Carried forward, if any	IRs B/F, if any	No. added during Quarter	No. issued	Balance for issue *	Remarks
CPMG										
HOCs/RPMsG										
Directors										
Divl. Heads										
Sub.Divl.Heads										
Grand Total										

\* Reasons to be explained below for each case.

- Reasons: 1.  
 2.  
 3.  
 4.  
 5.

Signature  
 Designation