

F. No. 141-141/2013-SPN-II
Government of India
Ministry of Communications
Department of Posts
Personnel Division

Dak Bhawan, Sansad Marg,
New Delhi-110001
Dated: - 1st March, 2019

To

All Chief Postmasters General / Postmasters General
Chief General Manager, BD Directorate/Parcel Directorate / PLI Directorate
Director, RAKNPA / GM, CEPT / Directors of All PTCs
Addl. Director General, Army Postal Service, R.K.Puram, New Delhi.

Subject: - Amendment in Intra-Circle temporary transfer and counting of long leave period during temporary transfer issued vide communication no. 141-141/2013-SPN-II dated 17.01.2019- reg.

Sir/Madam,

I am directed to say that as per Para 4 of this Department's communication no. 141-141/2013-SPB-II dated 17.01.2019, Inter-Circle temporary transfer is allowed in deserving cases as per conditions mentioned therein. However, references are received regarding clarification on Intra-Circle temporary transfer and counting of long leave period during such temporary transfers. In this regard, approval of the Competent Authority is hereby conveyed to allow Intra-Circle Temporary transfer on the same terms and conditions as are applicable to Inter-Circle temporary transfer except that such proposal shall be approved by the Head of Circle.

2. In such cases, both Intra-Circle and Inter-Circle temporary transfer periods shall be taken into account while calculating the maximum three (3) years period of temporary transfer in entire service career. Further, while calculating the maximum three (3) years period of temporary transfer (both Intra-Circle and Inter-Circle) in entire service career, (i) Maternity Leave period, (ii) Commuted Leave period exceeding 30 days due to hospitalization of the employee for a minimum period of five (5) days, (iii) Study Leave period, and (iv) Training Programme of more than thirty (30) days shall be excluded.

Yours faithfully,


(Muthuraman C)

Assistant Director General (SPN)

Copy forwarded to:-

1. PS to Minister of State for Communications (I/C)
2. Sr.PPS to Secretary (Posts) / Sr.PPS to Director General Postal Services
3. PPS/ PS to Addl. DG (Co-ordination)/ Member (Banking)/ Member (O)/ Member (P)/ Member (Planning & HRD)/ Member (PLI)/ Member (Tech)
4. Sr. Deputy Director General (Vigilance) & CVO
5. Director General P&T (Audit), Civil Lines, New Delhi
6. Secretary, Postal Services Board/ All Deputy Directors General
7. All Sections of Postal Directorate
8. All recognized Federations / Unions / Associations
9. GM, CEPT for uploading the order on the India Post web site
10. Guard File
11. Spare copies.

CEPT Mysore – For uploading these instructions on the website of India Posts under the heading “Right to Information → Sl. No. 18 (ii) → Temporary Transfer”. Existing Transfer Policy at Sl. No. 18 shall be placed at Sl. No. 18 (i).