

भारत सरकार
Government of India
संचार मंत्रालय, डाक विभाग
Ministry of Communications, Department of Posts
कार्यालय मुख्य पोस्टमास्टर जनरल, हरियाणा परिमंडल
Office of the Chief Postmaster General, Haryana Circle
107, मॉल रोड, अंबाला कैंट - 133001
107, Mall Road, Ambala Cantt - 133001

No. R&E/34-3/2015-2021/Sports Quota

dated at Ambala the 21.08.2021

Detailed Notification for appointment of Meritorious Sports persons in the Department of Posts in the cadre of Postal Assistant/Sorting Assistant, Postman/Mail Guard, LDC in PAO and Multi Tasking Staff

Reference is invited to the notification for appointment of Meritorious Sports persons in Department of Posts, issued vide this office notification no: R&E/34-3/2015-2019/Sports Quota dated 03.08.2020, advertised in the Employment News on 25.07.2020 (*Corrigendum published on 08.08.2020*) and in Haryana editions of the Tribune and the Dainik Jagran on 29.07.2020.

1. For the Candidates that have applied with respect to this office notification dated 03.08.2020:-

1.1 Consequent upon issue of revised instructions for filling up of vacancies under Sports Quota; Applications in the prescribed format are invited from meritorious sports persons for the post of Postal Assistant/Sorting Assistant, Postman/Mail Guard, LDC in PAO and Multi Tasking Staff under sports quota for the vacancy years 2015-16, 2016-17, 2017-18, 2018, 2019, 2020 and 2021 in Haryana Postal Circle.

1.2 However, *the candidates who have already submitted their applications with respect to the earlier notification no: R&E/34-3/2015-2019/Sports Quota dated 03.08.2020 (referred to as Old Applicants here under) and the application complete in all aspects (along with requisite fees) was received in this office by due dates i.e. 02.09.2020 & 08.09.2020 (respectively for normal & remote regions) through the prescribed mode of delivery (Speed Post/Regd. Post), need not apply afresh and their earlier submitted application shall be considered for appointment with reference to the instant notification.*

1.3 Old applicants may assure that they have sent their applications complete in all aspects along with copy of fee challan, all other requisite enclosures, sports certificates etc. They must be certain that their application had reached this office by due dates {i.e. 02.09.2020 & 08.09.2020}. In case the applicant has an iota of doubt regarding timely receipt of application in this office, he/she can submit a fresh application with respect to the instant notification as *the applications with respect to the earlier notification, received after due dates shall not be considered.*

1.4 If an old applicant has obtained some sports certificate after submission of his application with respect to the earlier notification, he/she shall submit a fresh application with respect to the instant notification along with requisite enclosures, sports certificates etc. But in such cases the crucial date of eligibility will be reckoned as per the instant notification.

1.5 The old applicants willing to apply afresh are exempted from submission of application fee, subject to submission of a copy of earlier fee challan. If the earlier copy of fee challan is lost/misplaced the applicants have to submit the application fee again and furnish a copy of the fresh fee challan and original receipt along with the fresh application.

1.6 The old applicants should abstain from submitting fresh applications in any scenarios other than mentioned in Para (s) 1.3 & 1.4 above as *in the event of receipt of two or more applications from a single applicant, the fresh application will be considered for appointment* and any omissions/errors in the fresh application may result in disqualification from appointment.

1.7 All such old applicants that have become ineligible now but were eligible as per the earlier cut off date/crucial date for determining age limit (i.e. 02.09.2020), will be considered for appointment, subject to fulfilment of other eligibility conditions and that their applications complete in all aspects were received in this office by due dates (i.e. 02.09.2020 & 08.09.2020). However, **the candidate who applies afresh with respect to the instant notification is required to meet the requisite eligibility conditions as per the fresh cut off date.**

2. **VACANCIES:** The recruiting division/unit wise vacancy position in various cadres is as under:

A total of 58 vacancies (25 PA/SA, 14 Postman/Mail Guard & 19 MTS) reserved under Sports Quota for the years 2015-16, 2016-17, 2017-18, 2018, 2019 were notified vide this office notification dated 03.08.2020. These 58 vacancies are being re-notified in the instant notification along with vacancies reserved under Sports Quota for the year 2020 and 2021.

Sr. No.	Name of Division/Unit	Vacancies to be filled up			
		PA/SA	PM/MG	MTS	LDC in PAO
1.	Ambala	04	03	04	-
2.	Faridabad	01	03	01	-
3.	Gurgaon	-	05	-	-
4.	Hisar	05	02	03	-
5.	Karnal	04	02	03	-
6.	Kurukshetra	05	-	-	-
7.	Rohtak	01	03	01	-
8.	'HR' Dn.	04	-	09	-
9.	'D' Dn.	03	-	06	-
10.	Circle Office	-	-	01	-
11.	SBCO	01	-	-	-
12.	DAP Ambala	-	-	-	01
	Total	28	18	28	01
Total = 75 vacancies					

Note: The competent authority reserves the right to change or modify vacancy position at any time. The CPMG Haryana reserves the right to post the selected candidate to any of the aforesaid Division/Unit and cadre.

3. **Last date of receipt of applications** in the **Office of CPMG Haryana Circle**, 107, Mall Road Ambala, Ambala Cantt – 133001 through **Speed Post/Registered Post** only is **29.09.2021**. Applications sent through any other medium such as private couriers, unregistered post, ordinary mail and other means and by hand will not be accepted. This shall also be the crucial date for determining the age limit, acquiring requisite educational & sports qualifications not withstanding anything contained in Para 1 above.

4. **AGE LIMIT (AS ON LAST DATE OF RECEIPT OF APPLICATION):**

For the posts of Postal Assistant/Sorting Assistant, LDC in PAO and Postman/Mail Guard	For the posts of Multi Tasking Staff
18-27 years as on the last date prescribed for receipt of applications with relaxation of upper age limit up to a maximum of 5 years and as relaxed by Govt. of India for different categories	18-25 years as on the last date prescribed for receipt of applications with relaxation of upper age limit up to a maximum of 5 years and as relaxed by Govt. of India for different categories

4.1 Date of Birth filled by the candidate in the application form and the same recorded in the Matriculation/ Secondary Examination Certificate will be accepted by the Department for determining the age and no subsequent request for change will be considered or granted.

5. **PAY SCALE:**

Cadre	Scale of Pay
(a) Postal Assistant/Sorting Assistant	Level 4 in the Pay Matrix (Rs. 25500-81100)
(b) Postman/Mail Guard	Level 3 in the Pay Matrix (Rs. 21700-69100)
(c) LDC in PAO	Level 2 in the Pay Matrix (Rs. 19900-63200)
(d) Multi Tasking Staff	Level 1 in the Pay Matrix (Rs. 18000-56900)

6. **EDUCATIONAL AND OTHER QUALIFICATIONS (as on last date of receipt of application):**

6.1 **Postal Assistant/Sorting Assistant:**

- a) The candidates must have passed 12th Standard or equivalent examination* (Para 6A may also be referred to) from a recognized Board or University.

- b) The candidates of higher qualifications will also be considered but they have to fulfil the above conditions. There are no bonus marks for higher education.
- c) The candidates will be required to furnish certificate of Basic Computer Training from a recognized Computer training institute before issuance of appointment letter. Computer Training Certificates from Central Government/State Government/University/Boards etc. will also be acceptable for the purpose. This requirement of Basic Computer Knowledge Certificate is relaxable in cases where a candidate has studied computer as a subject in Matriculation or Class XII or Higher educational qualification and in such cases a separate certificate will not be insisted upon.

6.2 **Postman:**

- a) 12th standard pass from a recognised Board.
- b) Knowledge of local language (i.e. Hindi). The candidate should have studied local language (i.e. Hindi) at least up to 10th standard.
- c) The person appointed to the post of Postman shall acquire a driving license to drive two wheeler or three wheeler or light motor vehicles within a period of two years from the date of his appointment. However, the person with disability shall be exempted from the requirement of driving license.
- d) A candidate not having valid driving license at the time of appointment shall not earn periodical increment in pay till production of such license or for a period of five years from the date of appointment whichever is earlier and after production of such license or expiry of such five years period, pay shall be restored prospectively to the level pay would have reached had periodical increment in pay was not withheld and no arrears of pay shall be paid for the intervening period.
- e) The candidates will be required to furnish certificate of Basic Computer Training from a recognized Computer training institute before issuance of appointment letter. Computer Training Certificates from Central Government/State Government/University/Boards etc. will also be acceptable for the purpose. This requirement of Basic Computer Knowledge Certificate is relaxable in cases where a candidate has studied computer as a subject in Matriculation or Class XII or Higher educational qualification and in such cases a separate certificate will not be insisted upon.

6.3 **Mail Guard:**

- a) 12th standard pass from a recognised Board.
- b) Knowledge of local language (i.e. Hindi). The candidate should have studied local language (i.e. Hindi) at least upto 10th standard.
- c) The candidates will be required to furnish certificate of Basic Computer Training from a recognized Computer training institute before issuance of appointment letter. Computer Training Certificates from Central Government/State Government/University/Boards etc. will also be acceptable for the purpose. This requirement of Basic Computer Knowledge Certificate is relaxable in cases where a candidate has studied computer as a subject in matriculation or Class XII or Higher educational qualification and in such cases a separate certificate will not be insisted upon.

6.4 **LDC in PAO:**

- a) 12th Class Pass or equivalent qualification* (*Para 6A may also be referred to*) from a recognized Board or University.
- b) The candidates will be required to furnish certificate of Basic Computer Training from a recognized Computer training institute before issuance of appointment letter. Computer Training Certificates from Central Government/State Government/University/Boards etc. will also be acceptable for the purpose. This requirement of Basic Computer Knowledge Certificate is relaxable in cases where a candidate has studied computer as a subject in Matriculation or Class XII or Higher educational qualification and in such cases a separate certificate will not be insisted upon.

6.5 **Multi Tasking Staff:**

- a) 10th standard pass from a recognised Board.
- b) Knowledge of local language (i.e. Hindi). The candidate should have studied local language (i.e. Hindi) at least up to 10th standard.

6A *NOTE:

- (i) As per Ministry of Human Resource Development dated 10.06.2015 published in Gazette of India, all the degrees/diplomas/certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions Deemed to be Universities under Section 3 of the Universities Grants Commission Act, 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment to Posts and services under the Central Government provided they have been approved by the Distance Education Bureau, University Grants Commission.
- (ii) In case of the candidates possessing equivalent education qualification, such candidates shall also attach relevant equivalence certificate from the concerned authorities. The CPMG Haryana Circle reserves the right to take the final decision in respect of eligibility of such candidates.

7. **SPORTS ELIGIBILITIES (as on the last date of receipt of application):**

Appointments of meritorious sportspersons will be made with reference to the following criteria:

- Sportsmen who have represented a State or the country in the National or International competition in any of the games/sports listed in Para 8 below.
- Sportsmen who have represented their university in the Inter-university Tournaments conducted by the Inter-University Sports Boards in any of the sports/games listed in Para 8 below.
- Sportsmen who have represented the State School Teams in the National Sports/games for schools conducted by the All India School Games Federation in any of the games/sports listed in Para 8 below.
- Sportsmen who have been awarded National Awards in Physical Efficiency under the National Physical Efficiency Drive.

7.1 No such appointments will be made unless the candidate is, in all aspects, eligible for appointment to the post applied for, and in particular, with regard to age, educational or experience qualifications prescribed under the Recruitment Rules applicable to the post, except to the extent to which relaxations thereof have been permitted in respect of class/category of persons to which the applicant belongs.

8. **LIST OF SPORTS WHICH QUALIFY FOR APPOINTMENT OF MERITORIOUS SPORTSPERSONS:** (As per DoP&T OM no: 14034/1/2013-Est.(D) dated 01.09.2020 and of even no. dated 29.01.2021)

S. No	Name of the Sport	S. No	Name of the Sport	S. No	Name of the Sport
1.	Archery	23.	Handball	45.	Rowing
2.	Athletics (including Track and Field Events)	24.	Hockey	46.	Rugby
3.	Atya-Patya	25.	Ice-Hockey	47.	Sepak Takraw
4.	Badminton	26.	Ice-Skating	48.	Soft Ball
5.	Ball-Badminton	27.	Ice-Skiing	49.	Soft Tennis
6.	Baseball	28.	Judo	50.	Squash
7.	Basketball	29.	Kabaddi	51.	Swimming
8.	Billiards & Snookers	30.	Karate	52.	Table Tennis
9.	Body-Building	31.	Kayaking & Canoeing	53.	Taekwondo
10.	Boxing	32.	Kho-Kho	54.	Tenni-Koit
11.	Bridge	33.	Kudo	55.	Tennis
12.	Carrom	34.	Mallakhamb	56.	Tenpin Bowling
13.	Chess	35.	Motor Sports	57.	Triathlon
14.	Cricket	36.	Net Ball	58.	Tug-of-war
15.	Cycling	37.	Para Sports (for sports disciplines included in para Olympics and Para Asian Games)	59.	Volleyball
16.	Cycle Polo	38.	Pencak Silat	60.	Weighlifting
17.	Deaf Sports	39.	Polo	61.	Wushu
18.	Equestrian	40.	Powerlifting	62.	Wrestling
19.	Fencing	41.	Shooting	63.	Yachting
20.	Football	42.	ShootingBall	64.	Tennis Ball Cricket
21.	Golf	43.	Roll Ball		
22.	Gymnastics	44.	Roller Skating		

8.1 It is pertinent to mention here that in the instant notification, applications are being called for from meritorious sportspersons related to afore listed 64 Sport Disciplines identified for making recruitment under Sports Quota whereas in the earlier notification dated 03.08.2020 issued by this office, applications were called for against 43 identified Sports disciplines.

9. **LIST OF AUTHORITIES COMPETENT TO AWARD CERTIFICATES ON ELIGIBILITY FOR RECRUITMENT OF SPORTSPERSONS:** Only Certificates awarded by the authorities mentioned here under will be taken into account as evidence in support of having participated in competitions in any of the above Sports/Games while considering eligibility of the applicant. **A candidate who cannot produce self attested copies of at least one certificate issued by one of the authorities mentioned here under along with application need not apply.**

S. No.	Competition	Authority awarding Certificate	Form in which certificate is to be awarded
1.	International Competition	Secretary of the National Federation of the Game concerned	1
2.	National Competition	Secretary of the National Federation or Secretary of the State Association of the Game concerned	2
3.	Inter-University Tournaments	Dean of Sports or other officer in overall charge of sports of the University concerned	3
4.	National/Sports/ Games for Schools	Director of Additional/Joint or Deputy Director in overall charge of sports/games for schools in the Directorate of Public Instructions/Education of the State	4
5.	Physical Efficiency Drive	Secretary or other Officer in overall charge of Physical Efficiency in the Ministry of Educations & Social Welfare Government of India	5

Note: Specimens of the forms 1,2,3,4 and 5 referred to above are given in Annexure 'A'

10. **METHOD OF SELECTION:** The Meritorious Sportspersons shall be selected on the basis of sports qualifications subject to fulfilment of educational qualifications for the posts (*mentioned under Para 6 above*) and age limits (mentioned in Para 4 above) as on the crucial date of eligibility. The deserving candidates shall be appointed as per the Guidelines/Instructions issued vide DoP&T OM no. 14015/1/76-Estt. (D) dated 04.08.1980, as amended from time to time and consolidated instructions issued by DoP&T OM no. 14034/01/2013-Estt.(D) dated 03.10.2013. Various instructions for filling up of vacancies under Sports Quota and clarifications thereof issued vide Postal Directorate letter no. 17-07/2017-SPN-I dated 28.09.2020 and of even number dated 06.01.2021 will be adhered to while making appointment of candidates under Sports Quota.

10 A The candidates shall be selected in the following **ORDER OF PREFERENCE:**

- First preference to those candidates who have represented the country in an **International Competition** with the clearance of the Department of Youth Affairs and Sports.
- Next preference may be given to those who have represented a State/U.T. in the **Senior or Junior level National Championships**, organized by the National Sports Federations recognized by Department of Youth Affairs & Sports or National Games organized by Indian Olympics Association and have won medals or positions up to 3rd place. Between the candidates participating in Senior and Junior National Championships/games, the candidates having participated and won medal in Senior National Championships will be given preference.
- Next preference will be given to those, who have represented a University in an **Inter-University Competition** conducted by Association of Indian Universities/Inter University Sports Board and have won medals or positions up to 3rd place in finals.
- Next preference will be given to those who have represented the State Schools in the **National Sports/Games for School** conducted by the All India School Games Federation and have won medals or positions up to 3rd place.
- Next preference will be given to those, who have been awarded National award in physical efficiency under **National Physical Efficiency Drive**.



- f) Next preference will be given to those who represented a State/Union Territory/University/State Schools Teams at the level mentioned in categories (b) to (d) but could not win a medal or position, in the same order of preference.

Note 1: In the event of tie, those who have secured a higher position or won more than one medal will be given the preference.

Note 2: Participation in individual and team event/item will be given the same preference.

Note 3: No preference will be given for winning more than one medal/position.

Note 4: In case of any doubt about the status of a tournament, the matter will be decided by the Department of Personnel & Training in consultation with Department of Sports and Youth Affairs.

Note 5: The decision of the CPMG Haryana Circle will be binding in all cases.

10 B a) No Particular Sport will be given importance and one combined merit list for all the 64 identified sports disciplines will be prepared. Instead the deciding factor will be the level at which the candidate has secured position/participated in any sport i.e. International Level, National Level, University Level etc irrespective of the sport in which the achievement has been made. Hence, all the applicants securing same level of certificates in either same/different sport shall be treated at same footage. No individual merit list for a particular sport will be prepared.

b) Where two or more candidates have same level of sports achievement and have same level of certificates, following criteria will be followed for deciding the position in the merit list:

- (i) In case of tie, date of birth of the applicants;
- (ii) In case of even tie in the date of birth of the applicants; the name of the applicant in the alphabetical order.

11. **CRITERIA FOR ALLOTMENT OF DIVISION/UNIT AND CADRE:**

The criterion to be adopted for allocation of cadre and division/unit is as under:

- a) A candidate will be allocated the cadre and Division/unit on the basis of her/his merit, order of preference of Division/unit and vacancy available in Division/unit at her/his turn.
- b) Person with disability (PWD) candidates irrespectively of their ranks will be allocated first followed by the candidates of other category as per the vacancy available.
- c) After allocation of cadres and divisions to PWD candidates, remaining candidates will be allocated cadres and divisions in the manner mentioned in (a) above.
- d) All such candidates who do not give any order of preference or is not allocated to any of the Division/unit mentioned in the limited preferences will be allocated cadre and Division/unit subject to availability of vacancy in the Division/unit, after allocation of posts to all other candidates.

12. **PROBATION, TRAINING AND OTHER CONDITIONS:**

- a) Probation: The candidates selected will be appointed and will be on probation for two years.
- b) Training: The training will be imparted to the selected candidates as prescribed by the Department.
- c) The candidates have to follow all the other rules and regulations on the subject, if he/she is selected against the sports quota recruitment.

13. **PAYMENT OF APPLICATION FEE:**

- a) All the candidates shall have to pay Application fee of Rs. 100/- (Rs. One Hundred only) through e-payment in the name of HARYANA CIRCLE SPORTS (Biller ID 70101) at any of the computerized post office in India using Fee Challan Form by 18.09.2021.
- b) *Fee once paid shall not be refunded under any circumstances.*
- c) Fee paid through any other mode will not be accepted and such application will be summarily rejected.
- d) Out of the three copies of the Fee Challan, one copy will be retained by the Post Office, the copy meant for CPMG Haryana will be enclosed by the applicant along with his/her application form and the applicant may retain the candidate's copy for future reference.

14. **PROCEDURE FOR PAYMENT OF APPLICATION FEE:**

- a) Candidates have to visit the site www.indiapost.gov.in or www.haryanapost.gov.in and print the Fee Challan available with the Notification.
- b) Next, candidates may fill all the required fields in Fee Challan and to go to any nearby computerised Post Office and pay the required fee i.e. Rs. 100/- (Rs. One Hundred only) through e-Payment.
- c) After deposition of fees in Post Offices, candidates will get CPMG, Haryana Circle, Ambala's copy and candidate's copy. The candidate is required to keep the candidate's copy with him/herself and send original copy of fee challan meant for CPMG, Haryana Circle, Ambala along with application form.
- d) Original Receipt generated by Post Office, where fee credited must be pasted in space provided in the application form.

15. The copies of the Educational Qualification Certificates, Certificate of Basic Computer Training, Proof of date of birth, Community Certificate in respect of SC/ST/OBC/EWS/PH, Proof in respect of Sports qualification/achievement, copy of Driving License of two wheeler or Light motor vehicle in case of Postman cadre and any other document required for the recruitment, duly self attested or attested by a Gazetted Officer and Original Fee Challan and Original Receipt generated through Post Office should be sent along with the duly filled in application form.

15 A **ORIGINAL CERTIFICATES SHOULD NOT BE SENT.**

15 B No subsequent requests for addition/incorporation of fee challan/receipt, certificates or any other documents with an already submitted application, will be entertained. Hence, a candidate should ensure that his/her application is complete in all aspects and all requisite enclosures have been enclosed thereof before submission of the same to this office.

16. **SPECIAL INSTRUCTIONS TO THE APPLICANTS:**

- a) The candidates willing to be appointed under Sports Quota may prefer application for one of the 64 identified Sport Disciplines only. However, in the event of receipt of more than one application from a single candidate for different Sport Disciplines, the application with higher level of sports achievement in the order of preference set out in Para 10 A above will be considered for appointment and his/her other application (s) will be rejected summarily.
- b) Similarly, a sportsperson who represented/secured position in a particular sport discipline at more than one level may also prefer a single application while mentioning all the sports achievements and enclosing supporting certificates. However, in the event of receipt of more than one application in respect of a single candidate for the same Sports Discipline, the application with higher level of sports achievement in the order of preference set out in Para 10 A above will be considered for appointment and his/her other application (s) will be rejected summarily.
- c) Furthermore, each candidate may prefer single application while stating Post wise preference (among the five notified cadres) in Para 2 (xvii) of the Application form, instead of submitting individual applications for differed cadres/posts.
- d) The candidate should fill up all the fields of the Application form.
- e) One envelope should contain one application only.
- f) Application received by the means other than Speed Post/Registered Post shall be rejected straightway.
- g) Application without fees is liable to be rejected straightway.
- h) Application received without original copy fee challan meant for CPMG, Haryana Circle, Ambala will be rejected straight way.
- i) Original certificates should not be submitted. Copies of all the required documents and certificates duly self attested or attested by a Gazetted Officer should be sent along with the application form. The documents/marks list/certificates submitted at a later date will not be entertained.
- j) The candidate should have educational certificate issued on or before the last date of receipt of application and he/she have to produce the original documents such as mark sheet, provisional certificates etc. as proof of having acquired the minimum educational qualification at the time of submission of the documents in Department failing which the candidature of such candidates will be cancelled by the Department.
- k) Application received without proof of date of birth will be rejected straightway.
- l) Do not staple photograph on application, paste one recent self attested passport size photograph on application at the prescribed space & sign across the photograph in such a way that the half of the signature should be on application form and half on pasted photograph. Applications without photograph, without across signatures will be summarily rejected.
- m) Unsigned applications will be rejected straightway.

- n) Community certificate for SC/ST/OBC/EWS in the prescribed form issued from the competent authority is to be submitted. Certificate submitted in any other form or from authorities not competent to issue such certificate will not be accepted. In case of EWS candidates, application received without EWS certificate will be straightway rejected.
- o) Applications received after due date will be rejected straightway, whatever may be the reason for delay.
- p) All mandatory fields of application must be duly filled up otherwise the applications will be rejected summarily. No intimation will be sent in this regard and no request for revival will be considered.
- q) No correspondence in person, e-mail, telephone etc. will be entertained.
- r) The selected candidates shall be posted anywhere in Haryana Circle.
- s) The date on which the application is received in this office will be reckoned as date of application submitted by the candidate.
17. **NATIONALITY/CITIZENSHIP:** A candidate for appointment with respect to the instant recruitment notification must have Nationality/Citizenship as per G.I., D.P & A.R, Resolution No. 15014/3 (S)/76-Estt. (B) dated 01.03.1977.
18. **DISQUALIFICATION:**
- i. Person who has entered into or contracted a marriage with a person having a spouse living; or
- ii. Person who, having a spouse living, has entered into or contracted a marriage with any person, shall not be eligible for appointment to the said posts provided that:
- The Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.
19. **DISCLAIMER:**
- a) Success/Proficiency in any of the Game/Sport confers no right to appointment unless the department is satisfied after necessary enquiry that the candidate is suitable in all respects for appointment to the post.
- b) In case suitable candidates are not available in any of the approved Sport Disciplines, the department reserves the right to not consider such Games/Sports.
- c) The Department reserves the right to cancel the recruitment, if so warranted and the Department will not be liable to return the fee or any other compensation to the applicant.
20. **HOW TO APPLY:** The candidates who satisfy the above conditions may send their application in the prescribed format as in Annexure B affixing their recent passport size photograph, duly filled in along with enclosures in an envelope addressed to **the Assistant Director (Staff), O/o the Chief Postmaster General, 107 Mall Road, Haryana Circle, Ambala Cantt-133001** with superscription **“APPLICATION FOR SPORTS QUOTA RECRUITMENT 2015-2021, HARYANA CIRCLE”** so as to reach this office on or before the last date fixed for receipt of application either by speed post or registered post only. {The application form can be downloaded from www.indiapost.gov.in and www.haryanapost.gov.in}
21. All the subsequent updates and progress in respect of the recruitment will be posted on the aforesaid departmental websites.

Enclosures:-

Annexure A {Specimen Forms (1 to 5) for Sports Certificates}

Annexure B {Application Form}

Fee Challan Form


**For Chief Postmaster General
Haryana Circle, Ambala-133001**

Specimen forms referred to in column 3 of the Table in Para 9 of notification

FORM 1

(for representing India in an International Competition in one of the recognized Games/Sports)

NATIONAL FEDERATION/NATIONAL ASSOCIATION OF _____

Certificate to meritorious sportsmen for employment to Group C & D Service under the Central Government

Certified that Shri/Smt./Kumari _____ Son/Wife/Daughter of
Shri _____ and resident of (complete address) _____
represented the country in the game/event of _____ in _____
Competition/Tournament held at _____ from _____ to
_____.

The position obtained by the individual/team in the above said Competition/Tournament was
_____.

The Certificate is being given on the basis of record available in the office of National
Federation/National Association of _____.

Place: _____ Signature _____

Date: _____ Name _____

Designation _____

Name of the Federation/National
Association _____

Address _____

Seal _____

Note: This Certificate will be valid only when signed personally by the Secretary, National
Federation/National Association.

(Annexure B of the Department of Personnel and Administrative Reforms O.M. No. 14015/1/78-
Estt (D) dated 4th August, 1980)

FORM 2

(for representing a State in India in a Nation Competition in one of the recognized Games/Sports)

STATE ASSOCIATION OF _____ IN THE GAME _____ OF _____

Certificate to a meritorious sportsmen for employment to Group C & D Service under the Central Government

Certified that Shri/Smt./Kumari _____ Son/Wife/Daughter of
Shri _____ and resident of (complete address) _____
represented the State of _____ in the game/event of _____ in
_____ National Competition/Tournament held at _____
from _____ to _____.

The position obtained by the individual/team in the above said Competition/Tournament was _____.

The Certificate is being given on the basis of record available in the office of State Association of _____.

Place: _____ Signature _____
Date: _____ Name _____
Designation _____
Name of State Association _____
Address _____
Seal _____

Note: This Certificate will be valid only when signed personally by the Secretary of the State Association.

**(Annexure B of the Department of Personnel and Administrative Reforms O.M. No. 14015/1/78-
Estt (D) dated 4th August, 1980)**

FORM 3

(for representing a University in the Inter-University Competition in one of the recognized Games/Sports)

UNIVERSITY OF _____

Certificate to a meritorious sportsmen for employment to Group C & D Service under the Central Government

Certified that Shri/Smt./Kumari _____ Son/Wife/Daughter of
Shri _____ and resident of (complete address) _____
student of _____ represented the University of _____ in the Inter
game/event of _____ in _____ Inter-University
Competition/Tournament held at _____ from _____ to
_____.

The position obtained by the individual/team in the above said Competition/Tournament was
_____.

The Certificate is being given on the basis of record available in the office of Dean of Sports or
Officer in overall charge of sports in the University of _____.

Place: _____ Signature _____

Date: _____ Name _____

Designation _____

Name of University _____

Address _____

Seal _____

Note: This Certificate will be valid only when signed personally by the Dean/Director or other Officer in
overall charge of sports in the University of _____.

**(Annexure B of the Department of Personnel and Administrative Reforms O.M. No. 14015/1/78-
Estt (D) dated 4th August, 1980)**

FORM 4

DIRECTORATE OF PUBLIC INSTRUCTIONS/EDUCATION OF THE STATE OF _____

Certificate to a meritorious sportsmen for employment to Group C & D Service under the Central Government

Certified that Shri/Kumari _____ Son/Daughter of Shri _____ and resident of (complete address) _____ student of _____ represented the _____ State School Team in the game/event of _____ in the National Games for Schools held at _____ from _____ to _____.

The position obtained by the individual/team in the above said Competition/Tournament was _____.

The Certificate is being given on the basis of record available in the office of Directorate of Public Instructions/Education of _____.

Place: _____ Signature _____

Date: _____ Name _____

Designation _____

Address _____

Seal _____

Note: This Certificate will be valid only when signed personally by the Director or Additional/Joint or Deputy Director in overall charge of sports/games/for schools in the Directorate of Public Instructions/Education of the State.

**(Annexure B of the Department of Personnel and Administrative Reforms O.M. No. 14015/1/78-
Estt (D) dated 4th August, 1980)**

FORM 5

(for the awardees in Physical Efficiency Performances conducted by the Ministry of Education and School Welfare)

GOVERNMENT OF INDIA/DEPARTMENT OF YOUTH AFFAIRS AND SPORTS

Certificate to a meritorious sportsmen for employment to Group C & D Service under the Central Government

Certified that Shri/Kumari _____ Son/Daughter of Shri _____ and resident of (complete address) _____ represented the _____ School Team in the game/event of _____ in at the National Competition held at _____ from _____ to _____.

The Certificate is being given on the basis of record available in the office of Ministry of Education and Social Welfare.

Place:

Signature _____

Date:

Name _____

Designation _____

Address _____

Seal _____

Note: This Certificate will be valid only when signed personally by the Secretary or other Officer in overall charge of Physical Efficiency in the Ministry of Education and Social Welfare.

**(Annexure B of the Department of Personnel and Administrative Reforms O.M. No. 14015/1/78-
Estt (D) dated 4th August, 1980)**

**APPLICATION FOR RECRUITMENT OF MERITORIOUS
SPORTSPERSONS AS POSTAL ASSISTANT/SORTING
ASSISTANT, POSTMAN/MAIL GUARD, LDC in PAO and MULTI
TASKING STAFF UNDER SPORTS QUOTA for the years 2015 to
2021 IN HARYANA POSTAL CIRCLE**

Affix self attested
recent passport
size photograph

1. **Only for Old Applicants** {Mark (Yes/No) in the box}

Whether applied with respect to the earlier Sports Quota Notification dated 03.08.2020

If Yes, reason for re-application.....

Whether Fee submitted again OR a Copy of earlier Fee Challan is enclosed

2. **Details of the candidate (Candidate should fill up all the Mandatory fields marked as *):**

- i. Name in full* (In Block Letters) :
- ii. Father's Name* :
- iii. Present Postal Address* :
- iv. Date of Birth* :(DD-MM-YYYY)
(As per Matriculation certificate)
- v. Age as on 29.09.2021 : Years Months Days
- vi. Whether taking age relaxation : (Yes/No)
- vii. Community (OC/OBC/SC/ST/EWS/PH)*:
- viii. Nationality :
- ix. Gender* : (Male/Female/Transgender)
- x. Aadhaar Number* :
- xi. E-mail id, if any :
- xii. Contact/ Mobile No*. :
- xiii. Educational Qualification*:

Sr. No.	Examination passed	Year of passing	Marks obtained/Total marks	% of marks	Name of the Board/University
1.	Matric/10 th				
2.	10+2/12 th				
3.	Bachelor Degree				
4.	Any other				

xiv. Whether studied Hindi as a subject up to Matriculation* : (Yes/No)

xv. Whether passed 10+2 or 12th class with English as a compulsory subject: (Yes/No)

xvi. Whether Basic Computer Training Certificate is attached* : (Yes/No)

xvii. Post wise preference (candidate should clearly indicate preference no. as 1, 2, 3, 4 & 5 against the name of post) *:

Sr. No.	Name of Post	Preference No.
1.	Postal Assistant/Sorting Assistant	
2.	Postman	
3.	Mail Guard	
4.	LDC in PAO	
5.	Multi Tasking Staff	

xvii. Division/unit wise preference (Refer Para 2 & 11 of Notification)*:

Preference no.	Name of Division/unit	Preference no.	Name of Division/unit
1.		7.	
2.		8.	
3.		9.	
4.		10.	
5.		11.	
6.		12.	

3. **Details in respect of Sport:**

i. Discipline applied for (Tick (✓) against the discipline) *:

S. No	Name of the Sport	Tick Here	S. No	Name of the Sport	Tick Here	S. No	Name of the Sport	Tick Here
1.	Archery		23.	Handball		45.	Rowing	
2.	Athletics (including Track and Field Events)		24.	Hockey		46.	Rugby	
3.	Atya-Patya		25.	Ice-Hockey		47.	Sepak Takraw	
4.	Badminton		26.	Ice-Skating		48.	Soft Ball	
5.	Ball-Badminton		27.	Ice-Skiing		49.	Soft Tennis	
6.	Baseball		28.	Judo		50.	Squash	
7.	Basketball		29.	Kabaddi		51.	Swimming	
8.	Billiards & Snookers		30.	Karate		52.	Table Tennis	
9.	Body-Building		31.	Kayaking & Canoeing		53.	Taekwondo	
10.	Boxing		32.	Kho-Kho		54.	Tenni-Koit	
11.	Bridge		33.	Kudo		55.	Tennis	
12.	Carrom		34.	Mallakhamb		56.	Tenpin Bowling	
13.	Chess		35.	Motor Sports		57.	Triathlon	
14.	Cricket		36.	Net Ball		58.	Tug-of-war	
15.	Cycling		37.	Para Sports (for sports disciplines included in Para Olympics and Para Asian Games)		59.	Volleyball	
16.	Cycle Polo		38.	Pencak Silat		60.	Weightlifting	
17.	Deaf Sports		39.	Polo		61.	Wushu	
18.	Equestrian		40.	Power lifting		62.	Wrestling	
19.	Fencing		41.	Shooting		63.	Yachting	
20.	Football		42.	Shooting Ball		64.	Tennis Ball Cricket	
21.	Golf		43.	Roll Ball				
22.	Gymnastics		44.	Roller Skating				

ii. Level at which the candidate has represented/secured position in the sport discipline ticked (✓) in Para 3 (i) above: - {Para no 10 A (a to f) may be referred to}. (Tick (✓) against the applicable option)

a) Represented the country at International level

- b) Represented State/UT in Senior or Junior level National Championships organized by National Sports Federations recognized by Department of Youth Affairs & Sports or National Games organized by Indian Olympics Association and **won medals or positions up to 3rd place**
- c) Represented a University in an Inter University Competition conducted by Association of Indian Universities/Inter University Sports Board and have won medals or positions up to 3rd place in finals
- d) Represented the State Schools in National Sports/Games for Schools conducted by the All India School Games Federation and have won medals or positions up to 3rd place
- e) Awarded National Award in Physical Efficiency under National Physical Efficiency under National Physical Efficiency Drive
- f) Represented State/UT/University/State School Teams at the level mentioned in categories (b) to (d) above but could not win a medal or position

iii. Sports Qualifications (Refer Para no. 7 & 8 of notification) *

Sr. No.	Competitions in which participated	Where, when and by whom conducted	Medal won if any	Position secured if any	Authority who awarded medal/certificate

4. List of documents attached (Self attested/attested by the Gazetted Officer):

Sr. No.	Detail of enclosure

5. Particular of fee paid:

{If a copy of fee paid w.r.t. earlier notification is attached then particulars thereof may be mentioned}

Details of application fee paid, name of the post offices, Receipt No. & date	Paste original receipt generated through the Post Office here
1. Fee paid:	
2. Name of the Post Office:	
3. Receipt No:	
4. Date of Payment:	

DECLARATION NO. 1 (Mandatory for all candidates)

I, _____ hereby declare that all the information given are true to the best of my knowledge and belief and nothing has been concealed there from. I understand that in the event of suppression of material facts, misinformation, and concealment of any information or found false or incorrect at a later stage, I am liable to be punished, my appointment will be terminated and my claim for recruitment will stand forfeited. I also understand that in the event of any failure to complete the pre-appointment formalities/training for whatsoever reasons, my selection is liable to be cancelled. Furthermore I understand that in the event of contravention of extant Rule, my application will be rejected summarily by the department.

Place:

Date:

(Signature of candidate)

DECLARATION NO. 2 (Mandatory only for SC/ST/OBC/EWS/PWD candidates)

I, _____ being an applicant of SC/ST/OBC/EWS/PWD community understand that my selection is liable to be cancelled, if it is found later on that I do not belong to SC/ST/OBC/EWS/PWD community and has availed benefits relating to category I am not entitled to.

Place:

Date:

(Signature of candidate)

DECLARATION NO. 3 (Mandatory only for Old Applicants)

I, _____, hereby declare that I had submitted application with respect to CPMG Haryana notification no: R&E/34-3/2015-2019/Sports Quota dated 03.08.2020 and I am submitting the instant application because of the reasons specified in Para 1 of the application form. I agree that my fresh application may be considered for appointment instead of the application submitted earlier.

Place:

Date:

(Signature of candidate)

Note 1: All mandatory fields of application and Declaration 1 & 2 as applicable must be duly filled up otherwise the application will be rejected summarily. No intimation will be sent in this regard and no request for revival will be considered.

Note 2: In case of unsigned Declaration no. 1, application will be rejected summarily.

Note 3: Fresh Applications from Old Applicants would not be considered in case of unsigned Declaration no. 3.

Copy to be retained by the concerned Post Office



e-Payment

Department of Posts
Haryana Postal Circle
Fee Challan for application fee for recruitment of
meritorious sportspersons 2015-2021

Not to be deposited after 18.09.2021

National e-biller id: 70101
e-Biller name: **HARYANA CIRCLE SPORTS**

Details of the Candidate (to be filled by the candidate)

Name of the candidate:

Father's Name:

Mobile Number:

Name of Post Office along with State name:

Fee paid: **Rs. 100/- (Rs. One Hundred only)**

Date of Deposit:

Signature of Candidate Signature of PA with stamp of Post Office

** Fee receiving branch should handover both the CPMG, Haryana Circle, Ambala copy and the candidate's copy to the remitter duly signed.*

Copy to be sent to CPMG, Haryana Circle, Ambala along with application form



e-Payment

Department of Posts
Haryana Postal Circle
Fee Challan for application fee for recruitment of meritorious
sportspersons 2015-2021

Not to be deposited after 18.09.2021

National e-biller id: 70101
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Copy to be retained by the candidate



e-Payment

Department of Posts
Haryana Postal Circle
Fee Challan for application fee for recruitment of
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